
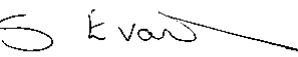





**OFFICER DELEGATION SCHEME
RECORD OF DECISION**

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 145 November 2022	Ref No: 2129
Responsible Officer: Ruth Heywood	
Type of Decision (please refer to MO Guidance):	
Key <input type="checkbox"/>	Non-Key <input checked="" type="checkbox"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i> yes	
Title/Subject matter: Permission is requested to recruit an Assistant Team Manager for the Virtual Ward at Rapid Response to meet increasing demand.	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	No
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
Summary: Permission is requested to recruit an Assistant Team Manager for the Virtual Ward to meet increasing demand as outlined below.	

Wards affected: N/A		
Consultations: N/A		
Scrutiny & Review Committee Interest: N/A		
Options considered: If we keep the current establishment, we will not meet the demands of the service.		
<p>Decision</p> <p>Virtual Hospital Ward is a new service with the aim of supporting the person to remain independent in their home with early prevention and intervention which aims to reduce/prevent the need for an admission into hospital. Business case recently approved.</p> <p>The virtual hospital beds within this structure will sit alongside the Rapid Response Team which is also a 7-day service model operational from 8am to 8.30pm and provides a response within 2 hours with the aim of preventing hospital admissions.</p> <p>The aspiration is to have 20 virtual beds initially then scale up after year 1 to 40 beds with a fully established model supporting up to approx. 70 beds by 2024.</p> <p>It is therefore recommended that approval is granted for</p> <ul style="list-style-type: none"> Assistant Team Manager, Grade 14, to provide operational management support to the Operational Manager covering Rapid Response and Virtual Ward to establish the new service. They will have line management responsibility for the Social Work team. There is already an established Assistant Team Manager (Social Work) within the Integrated Neighbourhood team, the proposal is to use the generic Job description for this proposed role. 		
Decision made by:	Signature:	Date:
Executive Director – Strategic Commissioning		7 December 2022
S151 Officer		7 December 2022
Director of People and Inclusion Sam McVaigh		07.12.22

Members Consulted [see note 1 below]		
Cabinet Member		07 December 2022
Lead Member		07.12.22
Opposition Spokesperson	NA	

<p>Notes</p> <ol style="list-style-type: none"> Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance. This form must not be used for urgent decisions. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.
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1. Purpose of Document

- The purpose of this document is to obtain permission to recruit Assistant Team Manager, Grade 14, to provide operational management support to the Operational Manager covering Rapid Response and Virtual Ward to establish the new service. They will have line management responsibility for the Social Work team.

2. Overview

Virtual Hospital Ward is a new service with the aim of supporting the person to remain independent in their home with early prevention and intervention which aims to reduce/prevent the need for an admission into hospital. Business case recently approved.

The virtual hospital beds within this structure will sit alongside the Rapid Response Team which is also a 7-day service model operational from 8am to 8.30pm and provides a response within 2 hours with the aim of preventing hospital admissions.

3. Proposal

The aspiration for the virtual ward to have 20 virtual beds initially then scale up in after year 1 to 40 beds with a fully established model supporting up to approx. 70 beds by 2024.

The model/plans have been developed with clinical leaders/managers for respective services and learning from GM/other localities that have or are currently implementing a Virtual Hospital model

Assistant Team Manager role is to provide operational management support to the Operational Manager covering Rapid Response, Virtual Ward and Admin hub to establish the new service. This role will sit alongside experienced clinical roles which are going through their own recruitment process.

4. Costings

The recurrent cost (22/23 rates) and income associated with the creation of the Assistant Team Manager post are summarised in Table 1 below

Table 1

Post	Grade	Pay 2022/23	NI	Pension	Total
Assistant Team Manager	14	44,539	5,149	9,130	58,818
Post funded by a recharge to Northern Care Alliance (NCA)					-58,818
Net Cost to Bury Council					0

5. Financial Implications

The funding for the permanent recruitment of an Assistant Team Manager will be recharged to the NCA as they have the budget to deliver the virtual ward and therefore no additional budget pressure will be created as a consequence of approving this proposal.

As part of the monthly budget monitoring process Finance will track the expenditure linked to the Rapid Response/Virtual Ward budget ensuring that all expenditure aligns to the costs set out in this report. Any financial risks/pressures identified will be highlighted to the budget holder as part of the monthly budget monitor cycle whereby an action plan will be deployed to mitigate any financial risks/ pressures.

6. Staffing Implications

As this is a new post on the establishment, redeployees will be considered from elsewhere in the council.

7. Recommendation

Virtual Hospital Ward is a new service with the aim of supporting the person to remain independent in their home with early prevention and intervention which aims to

reduce/prevent the need for an admission into hospital. Business case recently approved.

It is therefore recommended that approval is granted for

- Assistant Team Manager, Grade 14, to provide operational management support to the Operational Manager covering Rapid Response and Virtual Ward to establish the new service.